



TOOL SAFETY GUIDELINES

MOST COMMON REJECTIONS

Photo/Video

- **Any tool(s) present in any shot, including in the background, cannot be shown standing on its/their battery. The tool must be laying down.**
- **If posing with tools, proper PPE must be worn even if tool is not being held, is unplugged, and/or is not running.**
- **Anyone shown in photo must be wearing PPE for tools featured in photo/video, even if they are not actively using the tool.**
- Tools should not be featured with accessories from other brands
 - Example: Circular saw with another brand's blade
- No hearing or eye protection
 - If wearing glasses, you must have guards on the sides of glasses for them to be considered proper eye protection
- In dusty applications (saws and hammer drills), no respiratory protection. There are now special rules regarding OSHA silica dust extraction requirements that force us to give individual attention for each image
- Unstable user or work piece
- Bystanders or helpers not wearing above
- Children using tools, or nearby
- Tools resting on their batteries during action shots (beauty shots are OK)

MOST COMMON REJECTIONS CONTINUED

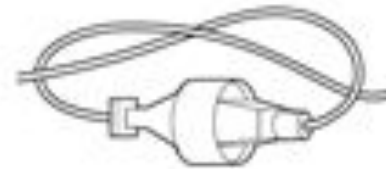
Photo/Video

- Changing accessories or adjusting with the tool plugged in or battery inserted
- Drilling without side handle (if equipped), or for drills without side handles - not holding onto the battery with extra hand
- Drilling or cutting into walls near power outlets
- Wet conditions
- Workers exposed to, or performing general unsafe practices in the presence of our tools
- Tool use in elevated locations without securing lanyards
- Pets in photos
- Improper use of tool without safety guards
- Competitor brands in photo or recently posted about
- Tools resting on unstable surface that could be damaged if tool falls over

GENERAL POWER TOOLS

GENERAL - POWER TOOLS

- WATCH OUT
 - Power Tools should not be pictured or filmed with tool upright in any instance, including if the tool is visible in the background of a shot.
 - Environment shots still must adhere to proper safety guidelines found in manual
 - Tools should be stored with accessories out of tool and batteries removed (cordless tools)
 - For Corded Products:
 - An extension cord must have adequate wire size (AWG or American Wire Gauge) for safety.
 - To reduce the risk of disconnection from the tool when in use, extension cord should be secure in a loose knot shape. (below image for reference)



GENERAL POWER TOOLS

GRINDERS

- REQUIRED
 - Face shield/eye protection, hot work gloves, hearing protection, respiratory protection, must wear close toed shoes
 - If wearing glasses, you must have guards on the sides of glasses for them to be considered proper eye protection
- WATCH OUT
 - Grinders come with a side handle which needs to be installed
- HAND PLACEMENT
 - (1) Hand on the side handle, (1) hand on the trigger handle

GENERAL POWER TOOLS

SANDERS

- REQUIRED
 - Eye protection, hearing protection, respiratory protection, must wear close toed shoes
 - If wearing glasses, you must have guards on the sides of glasses for them to be considered proper eye protection
- WATCH OUT
 - Loose material should be securely clamped
 - If product comes with an auxiliary handle it must be used

GENERAL POWER TOOLS

DRILLS/DRIVERS

- REQUIRED
 - Eye protection, must wear close toed shoes
 - If wearing glasses, you must have guards on the sides of glasses for them to be considered proper eye protection
- HAND PLACEMENT
 - (2) Hands for all applications. (1) hand on trigger; (1) hand on battery

IMPACT DRIVERS & IMPACT WRENCHES

- REQUIRED
 - Eye protection, hearing protection, must wear close toed shoes
 - If wearing glasses, you must have guards on the sides of glasses for them to be considered proper eye protection
- WATCH OUT
 - Always use impact rated accessories

GENERAL POWER TOOLS

TABLE SAWS

- REQUIRED
 - Eye protection, hearing protection, respiratory protection, Guards, fence or miter gauge (never both), must wear close toed shoes
 - If wearing glasses, you must have guards on the sides of glasses for them to be considered proper eye protection
 - Long hair tied back away from tool
- NEVER USE WITH
 - Gloves
 - Loose clothing
- WATCH OUT
 - Make sure all guards and fences are properly installed prior to shooting

GENERAL POWER TOOLS

MITER SAWS

- REQUIRED
 - Eye protection, hearing protection, respiratory protection, must wear close toed shoes
 - If wearing glasses, you must have guards on the sides of glasses for them to be considered proper eye protection
 - Long hair tied back away from tool
- NEVER USE WITH
 - Gloves
 - Loose clothing
- WATCH OUT
 - Miter saws should always be on a stable surface; use of stand or sturdy base table, or on flat ground are the only acceptable formats.
 - Materials need to be clamped down when cutting.
 - Saw blade must stop spinning before you release the arm out of the material.

GENERAL POWER TOOLS

RECIPROCATING SAWS

- REQUIRED
 - Eye protection, hearing protection, cushioned gloves, respiratory protection, must wear close toed shoes
 - If wearing glasses, you must have guards on the sides of glasses for them to be considered proper eye protection
- WATCH OUT
 - Blades should not be longer than 3" more than the material being cut.
 - Ex. Cutting 1" metal pipe, the largest blade used should be 4".
- HAND PLACEMENT
 - One hand on main back handle, second hand should be on hand grip, which is higher than where the motor is, closer to the shoe:



GENERAL POWER TOOLS

JIGSAWS

- REQUIRED
 - Eye protection, hearing protection, must wear close toed shoes
 - If wearing glasses, you must have guards on the sides of glasses for them to be considered proper eye protection
- WATCH OUT
 - If the material being cut produces fine dust particles, respiratory protection is required
 - Blade should always be removed in Beauty/Environment images
- HAND PLACEMENT
 - (2) Hands on tool at all times in use

GENERAL POWER TOOLS

CIRCULAR SAWS

- REQUIRED
 - Eye protection, respiratory protection, must wear close toed shoes
 - If wearing glasses, you must have guards on the sides of glasses for them to be considered proper eye protection
- NEVER USE WITH
 - Gloves
- WATCH OUT
 - Cutting should always take place on a stable surface; material to be cut should always be clamped
 - Blade must stop spinning before you remove the saw from the material.
 - Max of ½ tooth exposure of saw blade beneath material to help avoid kick-back
 - Make sure that the cut-off piece is opposite the shoe (to avoid the potential of saw falling near end of cut)
- HAND PLACEMENT
 - (2) Hands for all applications. (1) hand on trigger; (1) hand on front knob handle

NAILERS

GENERAL

- WATCH OUT
 - Compressors are not to be photographed or filmed in an elevated position that is higher than 18" off the ground

NAILERS

BATTERY NAILERS & GAS FUELED NAILERS

- REQUIRED
 - Eye protection, hearing protection, must wear close toed shoes
 - If wearing glasses, you must have guards on the sides of glasses for them to be considered proper eye protection
- WATCH OUT
 - Make sure pressure release valve (AKA exhaust) on nailer is always facing away from the user
 - Hands should be placed away from where fastener is being placed (suggest 12" away)

NAILERS

PNEUMATIC NAILERS

- REQUIRED
 - Eye protection, hearing protection, must wear close toed shoes
 - If wearing glasses, you must have guards on the sides of glasses for them to be considered proper eye protection
- WATCH OUT
 - Make sure pressure release valve (AKA exhaust) on nailer is always facing away from the user
 - Hands should be placed away from where fastener is being placed (suggest 12" away)

MISC POWER TOOLS

DOVETAIL JIG

- REQUIRED
 - Eye protection, hearing protection, dust mask if operation creates dust, must wear close toed shoes
 - If wearing glasses, you must have guards on the sides of glasses for them to be considered proper eye protection
 - Long hair tied back from tool
- NEVER USE WITH
 - Loose clothing, jewelry, drawstrings
- RECOMMENDED
 - Rubber gloves and non-skid footwear when working outdoors
- WATCH OUT
 - Secure work—be sure Dovetail Fixture/Jig and work is anchored securely to prevent movement

MISC POWER TOOLS

DOUBLE-EDGED QUICK-CHANGE BENCHTOP PLANER

- REQUIRED
 - Eye protection, hearing protection, must wear close toed shoes
 - If wearing glasses, you must have guards on the sides of glasses for them to be considered proper eye protection
 - Long hair tied back from tool
- NEVER USE WITH
 - Loose clothing, jewelry, drawstrings, gloves
- WATCH OUT
 - Use the guards
 - Secure the workpiece—use clamps or a vise to hold the workpiece when practical
 - Don't force the workpiece on the machine
 - Feed the workpiece against the direction of the rotation of the blade, cutter, or abrasive surface
 - Secure the machine to a supporting surface
 - Do not feed a workpiece into the outfeed end of the machine
 - Do not feed a workpiece that is short, thin, narrow, warped, contains knots, or is embedded with foreign objects (nails, staples, etc.).into the machine
 - Properly support long or wide work-pieces

MISC POWER TOOLS

DELUXE PLATE JOINER

- REQUIRED
 - Eye protection
 - If wearing glasses, you must have guards on the sides of glasses for them to be considered proper eye protection
 - Long hair tied back away from tool
 - Must wear close toed shoes
- NEVER USE WITH
 - Loose clothing, jewelry, drawstrings
- RECOMMENDED
 - Dust mask, non-skid safety shoes, hard hat, or hearing protection must be used for appropriate conditions
- WATCH OUT
 - Keep your hair, clothing, and gloves away from moving parts
 - Keep your work area clean and well lit
 - Use clamps or other practical way to secure and support the workpiece to a stable platform
 - Do not force the tool
 - Avoid cutting nails and knots
 - Auxiliary handle must be used

MISC POWER TOOLS

AIR COMPRESSOR

- REQUIRED
 - Eye protection with side shields, hearing protection, must wear close toed shoes
 - If wearing glasses, you must have guards on the sides of glasses for them to be considered proper eye protection
- WATCH OUT
 - Never place objects against or on top of compressor
 - Never use compressor to inflate small low pressure objects such as children's toys, footballs, basketballs, etc.
 - Keep your hair, clothing, jewelry and gloves away from moving parts

MISC POWER TOOLS

BENCH JOINTER

- REQUIRED
 - Eye protection, hearing protection
 - If wearing glasses, you must have guards on the sides of glasses for them to be considered proper eye protection
 - Long hair tied back from tool
 - Must wear close toed shoes
- NEVER USE WITH
 - Loose clothing, jewelry, drawstrings, gloves
- RECOMMENDED
 - Non-slip protective footwear is recommended

CONTINUED ON NEXT SLIDE

MISC POWER TOOLS

BENCH JOINTER CONTINUED

- WATCH OUT
 - Use the guards
 - Secure the workpiece—use clamps or a vise to hold the workpiece when practical
 - Feed the workpiece against the direction of the rotation of the blade, cutter, or abrasive surface
 - Don't force the workpiece on the machine
 - Never perform "free-hand" operations
 - Hold the workpiece firmly against the table and fence
 - Do not feed a workpiece into the outfeed end of the machine
 - Do not feed a workpiece that is warped, contains knots, or is embedded with foreign objects (nails, staples, etc.)
 - Properly support long or wide workpieces

MISC POWER TOOLS

SCROLL SAW

- REQUIRED
 - Eye protection (ALWAYS wear safety goggles, not glasses), face or dust mask, hearing protection
 - If wearing glasses, you must have guards on the sides of glasses for them to be considered proper eye protection
 - Long hair tied back from tool
 - Must wear close toed shoes
- NEVER USE WITH
 - Loose clothing, jewelry, drawstrings, gloves
- RECOMMENDED
 - Non-slip protective footwear

CONTINUED ON NEXT SLIDE

MISC POWER TOOLS

SCROLL SAW CONTINUED

- WATCH OUT
 - Keep guard in place
 - Secure the workpiece—use clamps or a vise to hold the workpiece when practical
 - Place the saw on a firm, level surface
 - Scroll saw must be securely fastened to a stand or workbench
 - Indoor use only
 - Table must be cleared of all debris before use
 - Hold workpiece firmly against the table top
 - Never cut material that is too small to be held safely
 - Table must be cleared of all debris before operating saw

MISC POWER TOOLS

BAND SAW

- REQUIRED
 - Eye protection with side shields
 - If wearing glasses, you must have guards on the sides of glasses for them to be considered proper eye protection
 - Long hair tied back away from tool
 - Must wear close toed shoes
- NEVER USE WITH
 - Loose clothing

MISC POWER TOOLS

BENCH DRILL PRESS

- REQUIRED
 - Eye protection (ALWAYS wear safety goggles, not glasses), face or dust mask, hearing protection
 - If wearing glasses, you must have guards on the sides of glasses for them to be considered proper eye protection
 - Long hair tied back from tool
 - Must wear close toed shoes
- NEVER USE WITH
 - Loose clothing, jewelry, drawstrings, gloves
- RECOMMENDED
 - Non-slip protective footwear is recommended
- WATCH OUT
 - Secure the workpiece—use clamps or a vise to hold the workpiece when practical
 - Never hold the workpiece by hand
 - When using a drill press vise, always fasten to the table
 - Drill press must be bolted securely to the workbench

MISC POWER TOOLS

HEAT GUN

- REQUIRED
 - Eye protection (safety goggles or safety glasses with side shields), face shield (when needed)
 - If wearing glasses, you must have guards on the sides of glasses for them to be considered proper eye protection
 - Long hair tied back from tool
 - Wear a dust respirator mask or a dual filter (dust and fume) respirator mask when removing paint
 - Must wear close toed shoes
- NEVER USE WITH
 - Loose clothing, jewelry, drawstrings
- RECOMMENDED
 - Heavy duty gloves to protect hands and non-skid footwear are recommended when working outdoors

CONTINUED ON NEXT SLIDE

MISC POWER TOOLS

HEAT GUN CONTINUED

- WATCH OUT
 - Secure the workpiece—use clamps or a vise to hold the workpiece when practical
 - Never obstruct the air intake or nozzle outlet
 - Be sure to direct the hot air blast in a safe direction; away from other people or flammable objects
 - Keep fingers away from metal nozzle; it becomes very hot
 - Don't touch the nozzle to any surface while running or shortly after running.
 - Clean dry paint from the nozzle after use; it could ignite.
 - Clean your scraper blade frequently during use; it could ignite.
 - Do not use the heat gun in combination with chemical strippers
 - Keep nozzle away from cord

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THANK YOU